



\*\* Internal Use Only\*\*

Branch: \_\_\_\_\_

Inside Salesperson: \_\_\_\_\_

Outside Salesperson: \_\_\_\_\_

**PROJECT INFORMATION SHEET**

*As of 5/1/05 for notification purposes and per state law, we MUST have the permit number and email addresses for Customer, General Contractor, and Job Owner.*

Date: \_\_\_\_\_

Job Name: \_\_\_\_\_

**Permit Number:** \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Description of Material Required: \_\_\_\_\_

Value of Material: \_\_\_\_\_ Type of job (federal, public, private etc.): \_\_\_\_\_

Date of first shipment: \_\_\_\_\_ Date of last shipment: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Customer Email: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Customer's Bonding Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Bond Number: \_\_\_\_\_ Bond Amount: \_\_\_\_\_

General Contractor Name: \_\_\_\_\_

General Contractor's Email: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

General's Bonding Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Bond Number: \_\_\_\_\_ Bond Amount: \_\_\_\_\_

Job Owner's Name: \_\_\_\_\_

Job Owner's Email: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_